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Name.....

Reg. No.....

**THIRD SEMESTER (CBCSS—UG) DEGREE EXAMINATION
NOVEMBER 2023**

English

ENG 4 (3) C01—ENGLISH FOR COMMUNICATION COURSE II
ASPECTS OF READING AND WRITING

(2019—2022 Admissions)

Time : Two Hours and a Half

Maximum : 80 Marks

I. Answer the following questions (2 marks each) :

- 1 Give two examples for leisure reading.
- 2 State the difference between formal and informal letter.
- 3 What is intensive reading ?
- 4 Convert the following into interrogative sentences :
 - (a) Children were playing cricket.
 - (b) I live in the school hostel.
- 5 Differentiate between summarising and paraphrasing.
- 6 Expand the abbreviations : (a) N.B ; and (b) etc.
- 7 Write the comparative and superlative forms of the adjective 'good'
- 8 What is the relevance of writing the subject in a formal letter ?
- 9 Explain creative writing with examples.
- 10 Give two examples for 'discourse markers' in writing ?
- 11 Reduce the long phrase into a word : (a) In the near future ; and (b) At this point of time
- 12 What is Skimming ?

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- 13 Write the different forms of the verb 'drive'.
- 14 Suggest two methods to improve reading.
- 15 What are the components of a formal letter ?

(Ceiling 25)

II. Answer the following questions each not exceeding 100 words. (5 marks each) :

- 16 Prepare a lay out of a business letter, indicating all the elements within.
- 17 Explain the different types of reading.
- 18 What are the different steps involved in precis writing ?
- 19 Attempt a summary of the passage given :

In small primitive, societies nobody needed money because everybody worked together and shared things, but in bigger societies people specialise. For example, one person spends all his time making pots and another person spends all his time fishing. The fisherman needs pots and the potter needs fish, so they exchange or barter. However, this system can become very complicated if, for instance, the potter wants ten fish but the fisherman wants only one pot. For this reason people began to use money. They agreed to take a valuable object, such as a shell, a stone or a metal, in exchange for what they were selling. They could collect the objects and wait until they found something they really wanted to buy. Gold and silver were often used as money because they can be divided into very small quantities and they are not damaged by water or air. Gold is, especially valuable because there is not very much of it in the world and it is expensive to take it out of the ground where it is mixed with rock.

- 20 Narrate your adventure in a new place in a paragraph.
- 21 Attempt a paragraph on the topic : 'Pleasures of writing'.

22 Attempt the following :

(a) Arrange the sentences in the correct order :

Leaves have blades, that provide a large surface to let gases pass in and out of them. This process is called photosynthesis. It takes place inside special structures in leaf cells that contain chlorophyll, a green pigment absorbing energy from sunlight. An extensive network of veins brings water into the leaves and transports the glucose to the rest of the plant. Plants make their food using sunlight, water and carbon dioxide. The energy thus absorbed is used to combine carbon dioxide and water to form sugar glucose which is the sources of energy for the plant. Oxygen which is a waste matter is released into the air.

(b) Identify the meaning of the idioms :

(i) From rags to riches.

(ii) In the lime light.

(c) Differentiate the pair of words with illustration:

(i) Conform, Confirm

(ii) Affect, Effect

(d) Give two examples for antonyms.

(e) Give a one word substitution for the following expression :

‘One who cannot read or write’

23 Correct the following sentences :

(a) Where I can find a bank ?

(b) When I will arrive, I will call you.

(c) I have been here since three months.

(d) I didn't meet nobody.

(e) My mother wanted that I be a doctor.

(Ceiling 35)

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III. Answer any *two* out of the four questions in a short essay of 200 words :

- 24 Write a letter to the Bank Manager informing him about the change in your address.
- 25 Write an essay on 'The role of opposition in democracy.'
- 26 Prepare a detailed resume for the post of Assistant Professor in a reputed college along with a covering letter.
- 27 Make a report to your Principal on the college tour to a hill station.

(2 × 10 = 20 marks)